**CONTRACT ADMINISTRATION**

**Subject Aim**

*This subject is intended to:*

Introduce students to the legal aspects of construction contracts and provide them with the ability to critically apply the practices and procedures involved.

**Learning Outcomes**

*Students will demonstrate their ability to:*

1. Apply the general principles of contract law to construction contracts.
2. Interpret the contractual procedure, rights and duties stipulated in a construction contract.
3. Provide solutions to routine and unfamiliar contractual problems.
4. Gather and analyse information relating to contemporary contractual issues.
5. Communicate effectively with legitimate reasoning.
6. Reflect on and review their studies in the contract of the construction industry.

**Brief Syllabus Content**

- Contractual and common law principles and practice.
- Characteristics of various standard forms of local and international construction contracts.
- Role and relationship of the parties under different contractual arrangements.
- Procedure for instructions, variations, payments, claims and certification.
- Responsibility of the contract administrator.

**Learning and Teaching Approach** *(tasks and activities designed to achieve learning outcomes)*

Lectures, tutorials and seminars are conducted throughout the semester. A lecture schedule outlining the topics to be introduced is distributed to the students at the beginning of the semester. During the lecture period topics are introduced, often with reference to professional journal papers. In tutorial periods, students are required to discuss real-life cases related to the lecture topic and during seminars students are required to present the findings of an assigned research topic.

**Assessment strategy** *(assessment of student performance resulting from learning tasks)*

An end of semester 2 hour final examination accounting for 70% of the overall assessment.

Coursework comprising one seminar presentation on a contractual issue, accounting for 30% of the overall assessment.

**Reading List**


*Teaching activities: Lecture (LT)/Tutorial (TU)/Seminar (SM)/Drawing (DW)/Laboratory or Practical (LB)/Studio (ST)/Workshop (WS)/Project (PJ)/Field Study (FS)/Guided Study (GS)/Visit (VS)*