EXTENDED WRITING SKILLS

Subject Code: ELC1003
Level: 1
Contact Hours: Sem: 42
Student Effort Hours: 120
Assessment Method: Coursework 100%
Credit Value: 3
Pre-requisites: Nil
Co-requisites: Nil
Exclusions: Nil
Subject Leader/Lecturer/Dept.: (ELC)

Subject Aim:

This subject is intended to:

1. Further develop students’ competence in written communication in academic contexts and to enhance their ability to communicate effectively in an English-medium learning environment. The main emphasis of the subject is on enhancing students’ confidence and their competence in the use of grammar, vocabulary and academic writing conventions.

Learning Outcomes:

Students will demonstrate their ability to:-

On successful completion of this subject, students are expected to be able to use the language and study skills needed to:

1. organize, write and revise academic essays and project reports
2. organize and write correspondence to request assistance for study-related work
3. participate effectively in discussions

Brief Syllabus Content:

The learning outcomes will focus on the use of grammar and vocabulary in the writing of a variety of text types. Activities to enhance speaking and listening skills will be integrated into the interactive and project-based work throughout the course.

1. Appropriateness and accuracy of vocabulary and grammar
   Collocation and connotation of words; verb forms, prepositions and complex sentences.

2. Coherence and cohesion in writing
   Paragraph development; topicalisation and thematisation; cohesive devices including articles, determiners, connectives, pronouns and anaphoric references.

3. Logical development in writing
   Organisation in a variety of text types; selection of information; logical development of themes and topics.

4. Language development and independent learning strategies
   Self-access study tools such as online dictionaries, thesaurus and web concordancers to enhance language proficiency and develop vocabulary; independent language learning strategies such as the use of learning portfolios.

Learning and Teaching Approach (tasks and activities designed to achieve learning outcomes):

The study method is primarily seminar-based and interactive learning techniques will be employed in activities such as discussions, role-plays and individual and group activities. Information technology will be employed to facilitate the learning and application of writing skills and online writing tools.

Teaching activities: Lecture (LT)/Tutorial (TU)/Seminar (SM)/Drawing (DW)/Laboratory or Practical (LB)/Studio (ST)/Workshop (WS)/Project (PJ)/Field Study (FS)/Guided Study (GS)/Visit (VS)
**Assessment strategy** (assessment of student performance resulting from learning tasks):

| Continuous Assessment: | 100% |

**Reading List:**


